



Office of Budget and Management

Eugene L. Munin, Budget Director
121 N. LaSalle Street
Chicago, IL 60602
Phone: (312) 744-3323
Email: eugene.munin@cityofchicago.org

Central Purpose

- Prepare, execute and manage the City's annual budget and capital improvement program
- Evaluate performance data to determine the efficiency and efficacy of City operations
- Manage organization change that improves the City's fiscal condition and increases taxpayer value
- Oversee applications for federal and state grants
- Monitor City revenues, expenditures, and cash flow
- Oversee all Tax Increment Financing (TIF) funds

Key Facts

The Office of Budget and Management (OBM) administers the City's annual budget. The budget includes operating expenses for core government functions, like police protection and sanitation services, as well as federal, state and other public and private grant funding, as well as bond funds to complete capital infrastructure improvements. More than 80% of the City's corporate fund budget goes toward the personnel that deliver the City's services. As such, controlling these costs is an important part of OBM's core mission.

Throughout the year, OBM continually analyzes revenues, expenditures, and economic factors that impact government. With the Mayor's Office, OBM leads the City of Chicago's performance management efforts, a formalized accountability process whereby departments report regularly on the quantity, efficiency and quality of City services they provide. OBM helps departments analyze operations, identify problem areas, and recommend improvements/solutions.

OBM coordinates all entitlement programs through the federal Department of Housing and Urban Development, including the Community Development Block Grant, HOME grant, Housing Opportunities for People with AIDS (HOPWA) grant and Emergency Shelter grants.



Critical Programs/Services to Assist Residents

Chicago Tax Assistance Center

The Chicago Tax Assistance Center (CTAC) provides Chicago residents with assistance and advice on a number of tax related issues, including: help with filing federal and state income taxes; advice on appealing property tax assessments; applying for the Earned Income Tax Credit; and administering the City of Chicago Property Tax Relief Program.

Earned Income Tax Credit and Tax Preparation Assistance

The City of Chicago helps eligible residents file for the federal and state Earned Income Tax Credit (EITC). With the EITC, Chicago residents could owe less tax and get cash back from the Internal Revenue Service and the State of Illinois. In 2010 the City's assistance sites returned \$35 million in refunds for more than 20,500 families. Additionally, Families earning less than \$50,000 and individuals earning less than \$25,000 can get free tax preparation assistance through the Chicago Tax Assistance Center from professionally trained volunteers. The Center for Economic Progress and the Tax Assistance Program,

both Chicago-area non-profit programs, offer the assistance at 26 sites in Chicago and 13 sites outside the city.

Capital Improvement Program (CIP)

Chicago's Capital Improvement Program (CIP) deals with the physical improvement or replacement of City-owned infrastructure and facilities. Each year, the City of Chicago Office of Budget and Management produces a CIP as a five-year schedule of improvements to the City's infrastructure and a spending "blueprint". These improvements are critical to support and enhance neighborhoods and stimulate the economy.

Positions

Full Time Positions	Amount
Budget	46
CTAC	6
Capital	3
Total	55

Grants

FEDERAL	
Grant or Program	Amount
CDBG-R	\$63,582
Admin/ Monitoring CD	\$3,526,733
Total	\$3,590,315

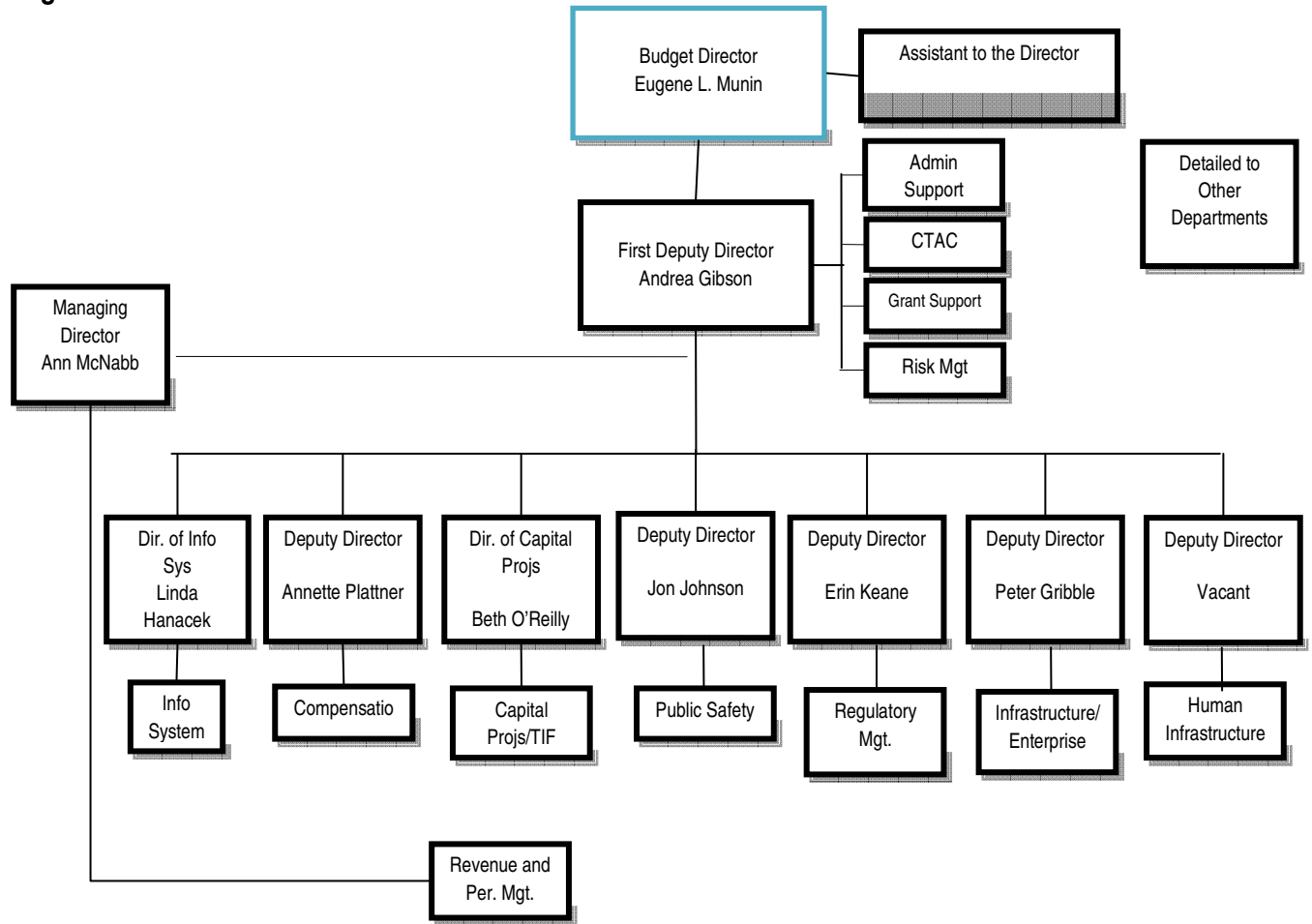
2011 Budget

Fund	Amount
Corporate Fund	\$1,843,271
Water Fund	\$97,353
TIF Fund	\$139,068
Community Development Block Grant	\$3,526,733
Other Grant Funds	\$2,439,000
Total	\$8,045,425
Fund	Amount
Corporate Fund	\$1,843,271

Significant Dates

Event	Date
Productivity Reports to City Council	June
Capital Improvement Program 5 Year Plan	June
Preliminary Budget Published (Ex. Order 89-2)	By Aug 1
Preliminary Budget Hearings – 2 Required (Ex. Order 89-2)	By Sept 1
Mayor's Budget Recommendation Introduced (Ex. Order 89-2)	By Oct 15
Annual Appropriation passed (State law)	Dec 31

Organizational Chart



Facility Locations

Location	Address	Suite	Zip	Phone	Hours
City Hall	121 N. LaSalle Street	604	60602	312-744-3223	8:30-5:00
City Hall	121 N. LaSalle Street	100	60602	312-744-1000	8:30-5:00